

BRYNARD KOTZE ARCHITECTS INC.

UNDERSTANDING AND DESIGNING SPACES

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COMPANY PROFILE



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FIND US & CONNECT

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INTRODUCTION & BRIEF HISTORY

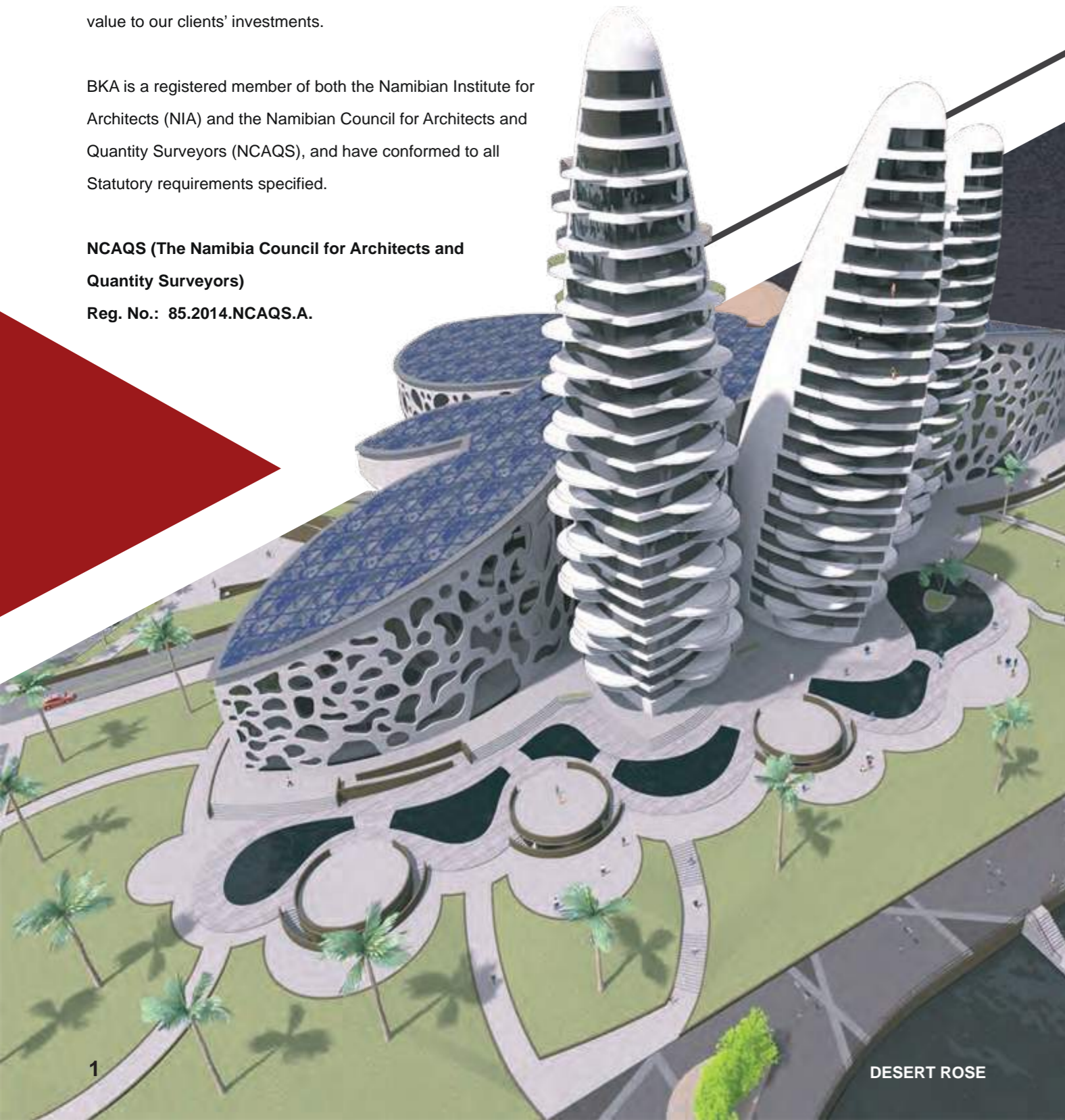
Brynard Kotze Architects (BKA) Inc. is a registered Architectural Firm located in the port city of Walvis Bay, on the west coast of Namibia.

Founded in 2003 by the principal architect Brynard Kotze, we pride ourselves in understanding and contributing to the development and infrastructure of our immediate built environment. We dedicate our approach in providing a more specialised quality service to our clients, and we achieve this through our group of dynamic professionals - architects, interior designers, technicians and organised administrative and management staff. By collaborating as a unity, we are able to create a smooth transition from project inception to execution, through innovative design strategies and by doing so adding value to our clients' investments.

BKA is a registered member of both the Namibian Institute for Architects (NIA) and the Namibian Council for Architects and Quantity Surveyors (NCAQS), and have conformed to all Statutory requirements specified.

NCAQS (The Namibia Council for Architects and Quantity Surveyors)

Reg. No.: 85.2014.NCAQS.A.



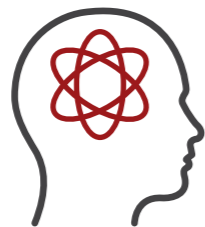
NAMIBIANISATION APPROACH

The rapid growth of Namibian infrastructure has posed challenges for architectural practices due to a shortage of qualified professionals. As architecture has newly been introduced in Namibian tertiary institutions, practices have had to seek professional assistance from abroad. These professionals not only bring the necessary expertise but also contribute to the development of quality architectural services and assist in training local Namibians in the field.

BKA is working towards becoming the preferred architectural practice in Namibia, particularly in the coastal regions. We focus on socio-economic upliftment and job creation, while maintaining high standards of quality in both product and service. The growth of the architectural profession in any country is a gradual process, and we remain committed to investing in and educating the people who will drive our future growth.



MINISTRY OF MINES & ENERGY



VISION

The architectural business in Namibia is one which is still young, and needs to be carefully nurtured. With a qualified and skilful workforce at hand, BKA strives towards contributing and improving the architectural landscape of Namibia.

To provide quality and responsible developments, which would ultimately assist in the socio-economic upliftment of our country.

To create user-friendly spaces, by giving basic human needs priority above development in technology.

MISSION

To be innovative in all facets of the professional services provided, by continuously challenging boundaries.

To understand client briefs and address them with functional and contemporary design methods.

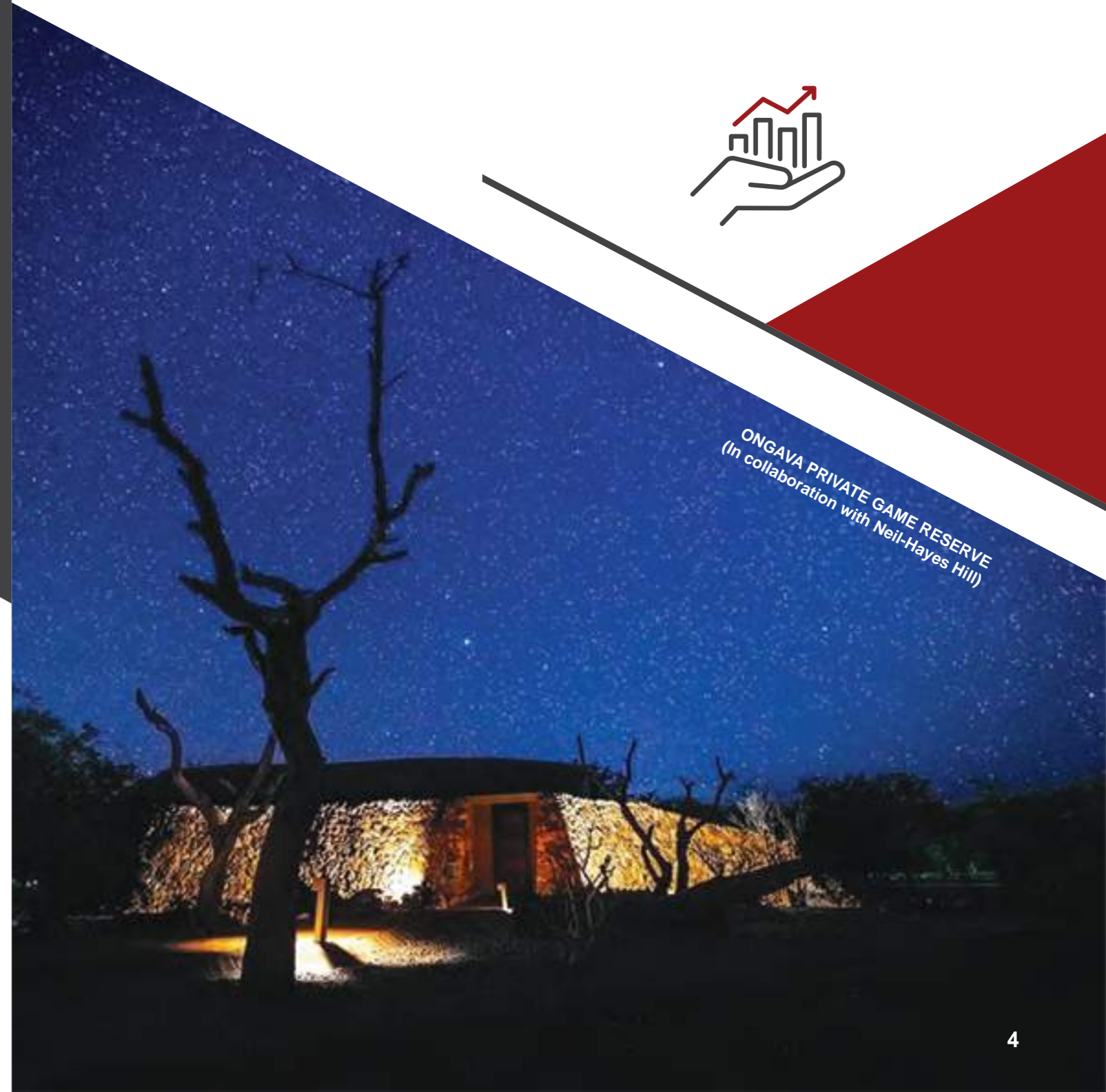
To achieve a harmonised architectural product which satisfies both the client and the environment it is built in.

To successfully address natural influences, sense of place and alternative energy saving methods.

To match international standards, through extensive research and software technologies.



ONGAVA PRIVATE GAME RESERVE
(In collaboration with Neil-Hayes Hill)



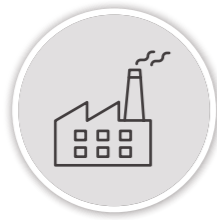
SERVICES

BKA provides full architectural services for various fields of architecture, and deliver design, documentation and contract administration services and responsibilities. The detailed structure of architectural services is described in the Namibian Institute of Architects (NIA) Client-Architect Agreement, which can be found on their website (www.nia.org.na). The NIA Agreement also stipulates the duties and responsibilities of both the client and the architect, and serves as a basis to protect all parties involved.

Our Architectural Fields Include:



COMMERCIAL



INDUSTRIAL



RESIDENTIAL



MIXED USE DEVELOPMENTS



GOVERNMENT

PROCESS

Standard Service Process According to Agreement:

- Stage 1 - Appraisal and definition of the project
- Stage 2 - Design concept
- Stage 3 - Design development
- Stage 4 - Technical documentation and approvals
- Stage 5 - Contract administration and supervision



ADDITIONAL SERVICES

However, BKA seeks to make effort in assisting our clients with additional services that have shown to be beneficial to their investments. It's with this attitude that BKA has a large re-occurring clientele. These services are in addition to the standard NIA Agreement.

Services that have previously been offered:

- Urban/master planning for large scale mixed use development
- Comparable site selection based on strategic commercial and economic parameters
- Preparation of conceptual work for feasibility studies
- Marketing material, such as print presentations and slideshows to be proposed to investors
- Measuring up and documenting of existing structures
- Interior design and space planning

DESIGN APPROACH

Every project comes with a time frame, and it is significant for us to utilise that time in finding the best design solution for our client's.

We organise all client requirements in levels of personal importance. This is done at an early stage, as it effectively becomes the foundation to build the rest of the brief on.

As architects, we have a sense of responsibility in what we create to stand in a natural environment, therefore making it important that we harmonise the built environment with its immediate surroundings.

Architecture should not be forced by stylistic ideas, but should rather be a contemporary manifestation shaped by the function it serves, its natural environment, and by the integrity of material and technology available.

With green design being a design criteria globally, we find opportunities to introduce alternative energy saving methods through aspects such as ventilation, lighting and energy consumption.



BARLOWORLD OFFICES & WORKSHOP



We continuously educate ourselves with the latest technologies available in the building industry, and implement these developments in areas that are possible and appropriate.

We attempt to contribute to a built environment, by creating architecture that is flexible and can grow with the needs of society, in both cultural and economic areas.

It is crucial that we meet all our clients requirements, and to advise them throughout the design process in making informed decisions.

Our designs seek to find balance between aesthetics and functionality, and allow users the opportunity to experience a sense of place.

A successful design cannot be achieved by one static approach, it is achieved through constantly challenging diverse design methods, and exhausting countless innovative solutions until the keystone that holds all the various pieces together are found.

In essence, our approach is to adapt our way of thinking for different project briefs, and develop unique and diverse solutions for our clients needs, that meet the various facets of architecture.



QUALITY CONTROL

BKA upholds its reputation for good practice by recognising that quality, health, safety, and environmental management are integral to its operations. The company measures its ability to meet these objectives through internal audits that assess the effectiveness and efficiency of its practices, along with processes for continual improvement and the prevention of non-conformances. Additionally, BKA has maintained worthy relationships with their clients, using their feedback to drive ongoing improvements within the practice.

The practice places particular emphasis on obtaining client satisfaction through:

- Prompt and accurate response to client enquiries and contracts
- Meeting client requirements with regards to time/program and cost/budget
- Constant pursuit of quality, value and reliability in the services that the practice offers
- Ensuring management and staff are trained to meet business and client needs
- Striving to exceed client expectation
- Working closely with clients to establish the best solutions
- Adopting a forward-looking view on future business decisions

The practice's quality policy calls for continuous improvement in its quality management activities and business is conducted according to the following principles:

- Complying with all statutory compliances, laws and regulations
- Executing all contractual obligations and commitments with integrity and efficiency
- Setting quality objectives that are monitored to ensure they are achieved and where possible exceeded
- Always mindful of the long-term commitment, responsibility, and liability in the project and contract.
- Implementing a quality assurance system that meets project design, financial, and technical requirements.
- Focusing on continuous improvement and optimising management resources in all quality matters.
- Ensuring that activities are safe for all parties who come in contact with our work
- Providing complete client satisfaction by delivering the highest quality services, on time, the first time
- Adopting a systematic approach to planning, control, and meeting design, documentation, construction, and finishing standards, while ensuring staff support and understanding of project requirements.
- Ensuring that all levels of personnel within the practice are aware of our commitment to quality throughout all aspects by undertaking one or more of the following:
 - Training and dissemination/sharing of information
 - Instruction and supervision
 - Empowerment and active participation



TECHNOLOGY & FACILITIES

BKA makes use of the latest softwares, which are continuously updated to assist in delivering the highest standard of work to its clients. Every work station is fit with the same softwares and equipment, this allows us to regulate a consistent quality of work, and allows easy transition of projects between different professionals within the practice.

BKA is supported by a reliable IT infrastructure, and all data is secured with daily backups in a locked server facility. The continuation of work is significant to our business, and is therefore protected through:

- Dual automatic real-time back-up systems
- Anti-virus softwares

To further ensure a fast and efficient work flow, we have on site print facilities for all our presentation and documentation printing needs. Our boardroom is also linked to the main server, making it easy to present and discuss any of our work with clients or members of the professional team during meetings.



ONGOS STADIUM



JC HARRIS PARK

SOFTWARE

Each workstation is powered by the latest Windows operating system and equipped with up-to-date versions of industry-leading software, ensuring seamless performance and efficiency.

- ArchiCAD (The industry first and leading BIM (Building Information Modelling) software)
- Twinmotion (Rendering engine)
- AutoSpec (Intelligent specification manager)
- Microsoft Office



All softwares are legal and licensed, for all production, administrative and operating systems.

PROJECT PORTFOLIO



PROJECT TYPES

Residential
Commercial & Industrial
Mixed Use, Offices & Institutional
Government
Hospitality

RESIDENTIAL PROJECTS

Our residential projects offer diverse styles and scales, tailored to a wide range of client needs. From bespoke homes, apartment complexes, and housing developments that prioritise comfort, practicality, and aesthetic appeal. Our approach integrates thoughtful spatial planning, sustainable materials, and modern design principles to create living spaces that promote well-being and longevity.

FEATURE PROJECTS



House Hefer



House Wittreich



House Marnitz



House van Wyk



House Snyman



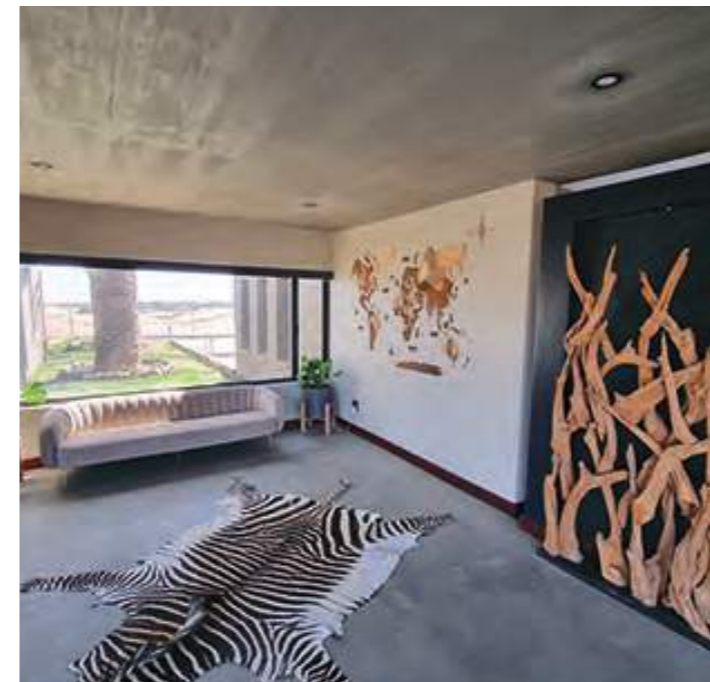
House Awase



House Bain



HOUSE HEFER



HOUSE WITTEICH



HOUSE MARNITZ



HOUSE VAN WYK



HOUSE SNYMAN



HOUSE AWASE



HOUSE BAIN



COMMERCIAL & INDUSTRIAL PROJECTS

In the commercial and industrial sector, we develop high-performance office buildings, retail centres, warehouses, and manufacturing facilities that support business growth and operational efficiency. Our designs focus on optimising work flow, enhancing user experience, and incorporating adaptable spaces that evolve with industry needs.

FEATURE PROJECTS



Otjiwarongo Mall



Dolphin Beach Mall



Taleni Africa Tourism



Coastal Car Hire



Barloworld



AMH



Desert Explorers



OTJIWARONGO MALL









MIXED USE, OFFICES & INSTITUTIONAL PROJECTS

Our work in mixed-use and institutional architecture brings together residential, commercial, and public spaces to foster vibrant, interconnected communities. We design multi-functional developments, educational facilities, and cultural institutions that encourage engagement, innovation, and sustainable urban growth while ensuring seamless integration with surrounding environments.

FEATURE PROJECTS



Kambuesche



Fox Medical Center



AIJ



Pro-Ed School



JC Harris Park



FOX MEDICAL CENTER



AIJ





GOVERNMENT PROJECTS

For government projects, we specialise in civic buildings, municipal offices, public infrastructure, and community spaces that serve the broader population. Our designs emphasise accessibility, durability, and environmental responsibility, creating structures that reflect the values and aspirations of the communities they support.

FEATURE PROJECTS



Ministry of Mines and Energy



Ongos Sport Village Hostels



Ongos Office Park



Ongos Stadium



Ongos Sport Village



MINISTRY OF MINES AND ENERGY



ONGOS SPORT VILLAGE HOSTELS



ONGOS OFFICE PARK



ONGOS STADIUM



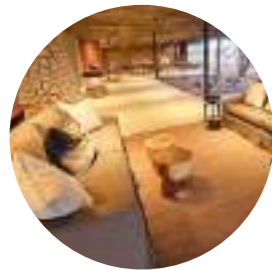
ONGOS SPORT VILLAGE



HOSPITALITY PROJECTS

Within the hospitality sector, we craft immersive environments for hotels, resorts, game reserves, and entertainment venues that prioritise guest comfort and operational efficiency. Our designs focus on creating inviting atmospheres, integrating local character, and ensuring a seamless blend of aesthetics and functionality to deliver memorable experiences for visitors.

FEATURE PROJECTS



Ongava Game Reserve
(In collaboration with
Neil-Hayes Hill)



Atlantic Villa



Naankuse Self Catering

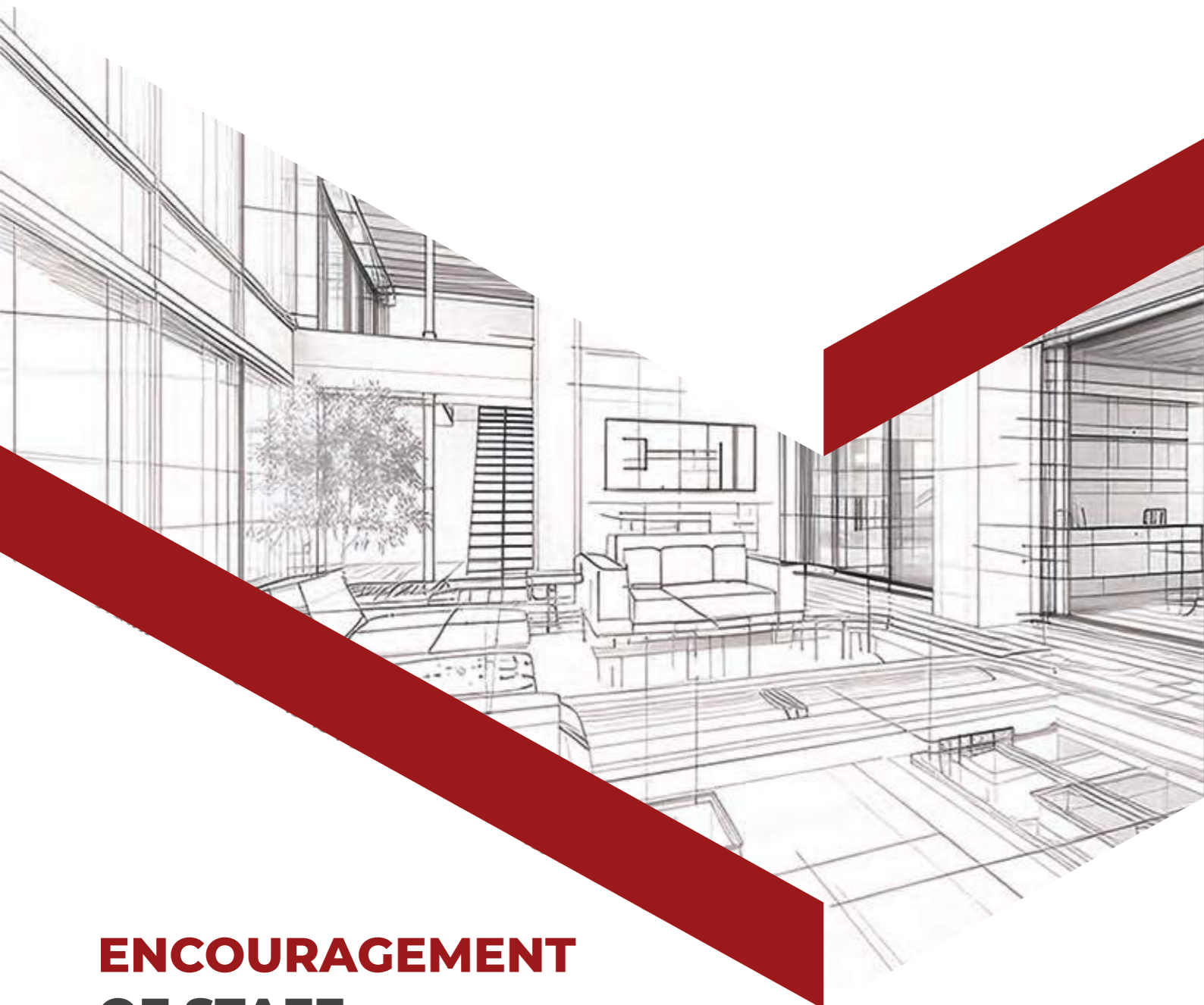




MANAGEMENT & OWNERSHIP

BKA was founded by the principle architect Brynard Kotze, who continues to lead the practice in an innovative manner. Brynard has been practicing as a professional architect since 2003 in Walvis Bay, and is well experienced in the various fields of architecture and project management.

Brynard Kotze is also the 100% shareholder of the company.



ENCOURAGEMENT OF STAFF

We understand that staff performance is closely related to their well-being and satisfaction within the office environment, therefore making it crucial for management to have an open relationship with its employees. Once a year, we sit down with each team member, informally review their performance over the last year, address aspects which might have troubled them, and more importantly plan for the way forward. This allows the company to improve and function as a stronger entity, as the reviews assist us in understanding personal strengths and skill developments of each team player.



STAFF SATISFACTION & PERFORMANCE

Our staff receive very competitive salaries.

Profit share are motivated by the staff's performance in the form of bonuses.

Staff training is provided in order to increase their personal knowledge for the specific professional environments.

BKA provides a comfortable and friendly working environment for its employees, and offer office breakfasts every Friday.

THE TEAM



**BRYNARD
KOTZE**
PRINCIPAL ARCHITECT

Brynard fills the role of Principal Architect within the firm, and oversees the overall design, feasibility and management of all project. He has been practicing architecture since 2001, and his skills and experiences are valuable in the field of architecture and project management.

Brynard is the founder of Brynard Kotze Architects Incorporated, and also founded and served as Managing Director of numerous entities within the construction and property industry.

Qualification:

B.Arch.Stud from The University of the Free State
B.Arch from The University of the Free State

Professional Membership:

Namibia Institute of Architects (NIA) - Reg No. 252
Namibian Council for Architects and Quantity Surveyors (NCAQS) - Reg No. 391

Committee:

Aesthetics committee for the Walvis Bay Municipality.
Trustee of The Promiseland Trust, charity organization for vulnerable children since 2009.

Nationality: Namibian



BRATWIN BOCK
ARCHITECT-IN-TRAINING

Qualification:

B.Arch. (Hons.) NUST. Namibia University of Science & Technology
M.Arch (Prof.) UFS. University of the Free State

Professional Membership:

Namibia Institute of Architects (NIA) - Reg No. 544

Nationality: Namibian



**MICHELLE
HUSSELMAN**
ARCHITECT-IN-TRAINING

Qualification:

B.Arch. (BA) NUST. Namibia University of Science & Technology
M.Arch (Prof.) UKZN. University of KwaZulu-Natal
Certificate on Mastering in Construction Managements. Udemu

Professional Membership:

Namibia Institute of Architects (NIA) - Reg No. 542
Namibian Council for Architects and Quantity Surveyors (NCAQS) - Reg No. 840

Nationality: Namibian



**JUNIOR-STEPS
NANKELA**
ARCHITECTURAL TECHNOLOGIST

Qualification:

B.Arch. (BA) NUST. Namibia University of Science & Technology
B.Arch. (Hons.) NUST. Namibia University of Science & Technology
M.Arch (Prof.) UW. University of Witwatersrand

Nationality: Namibian



ANNEKE KOTZE

Anneke is responsible for managing all the bookkeeping affairs of the practice, ensuring accurate financial records, and liaising with all clients regarding the relevant administrative matters involved.

Nationality: Namibian



ROZYNN BOCK

Rozynn manages all internal administrative affairs and communicates with all clients on administrative related issues. She is also involved in the internal book keeping of the firm, and is a very resourceful asset to the company.

Nationality: Namibian